

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

General Instructions to Students for Internal Assessment

1. Every candidate must carry valid University ID card to the examination hall. Candidates without ID card will not be permitted to enter the examination hall.
2. Candidates must occupy their seats at least 10 minutes before the commencement of the examination.
3. Examination Slot Timings are as follows:
 - 08:50 AM – 10:20 AM (Slot–1)
 - 10:40 AM – 12:10 PM (Slot–2)
 - 12:30 PM – 02:00 PM (Slot–3)
 - 02:15 PM – 03:45 PM (Slot–4)
4. A candidate reporting 15 minutes after the commencement of the examination will not be allowed to enter the examination hall.
5. Candidates are not permitted to leave the examination hall during the first 30 minutes.
6. Candidates must bring their own pens, pencils, erasers, calculators (if permitted).
7. Borrowing or exchanging stationery/materials during the examination is not allowed.
8. For any reason, candidates are not permitted to leave the examination hall temporarily during the examination.
9. Candidates must verify that the question paper received is correct and complete before commencement of the examination.
10. Students must sit only in the allotted seat/place assigned by the invigilator.
11. Answer scripts must be handed over personally to the invigilator before leaving the hall.
12. Students are advised to keep bags, mobile phones, and personal belongings inside the examination hall at their own risk.

Unfair means / Disciplinary Rules

- Any unauthorized material or device found in a candidate's possession after the start of the examination will be confiscated, and the candidate will be liable for the disciplinary action.
(Possession includes desk, writing surface, clothing, body, pockets, bags, or any prohibited location.)
- Any form of unfair means is strictly prohibited, including use of unauthorized materials such as:
 - Books
 - Written notes
 - Loose papers
 - Printed documents
 - Photographs/images
- Use or possession of electronic gadgets is strictly prohibited, including:

- Mobile phones
- Smart phones
- Smart watches
- Programmable calculators
- Bluetooth devices
- Portable audio/video devices
- Any communication-enabled electronic device
- Talking, signalling, copying from others, or assisting another candidate will be treated as malpractice.
- Writing irrelevant matter, offensive content, or identifying marks in the answer booklet / Question may invite disciplinary action.
- Candidates involved in malpractice may have their examination cancelled and be reported to the disciplinary committee.